

MOBILE COUNTY COMMISSION

205 Government Street
Mobile, Alabama 36644
PO BOX 1443
Mobile, AL 36633

BID INVITATION

NO. 3-13

JANUARY 10, 2013

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items

3-MONTH COPY AND COMPUTER PAPER FOR MOBILE COUNTY COMMISSION AS PER ATTACHED SPECIFICATIONS:

NOTE: PRICES MUST REMAIN FIRM FROM DATE OF AWARD THROUGH APRIL 30, 2013.

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Purchasing Agent, 251-574-8613, 205 Government St. 8th fl S., Mobile, Alabama 36644, to or at bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding \$15,000: provided, that bonding is available for services, equipment or materials.

Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at mobilecountyal.gov.

This inquiry is to establish a price and a source of supply for the above listed items by Mobile County Commission and the incorporated areas therein. Purchases by political subdivisions are optional with those agencies.

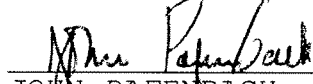
THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.

F.O.B. Mobile DATE OF DELIVERY _____ TERMS _____ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. JANUARY 23, 2013

ALL BIDS MUST BE SEALED, THE WORD "BID", THE BID NUMBER AND THE NAME OF THE ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE. BIDS WILL BE RECEIVED BY THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

MOBILE COUNTY COMMISSION



JOHN PAFENBACH, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum

of \$ SEE ATTACHED LIST.

Delivery can be made in _____ days from receipt of award.

RESPECTFULLY

BY _____

THIS DOCUMENT MUST BE COMPLETED, SIGNED AND RETURNED
WITH YOUR BID

As proof of enrollment in E-Verify, Mobile County requires a copy of the electronically signed signature page of the contractor's Memorandum of Understanding with the U.S. Department of Homeland Security or Alabama Department of Homeland Security (contractors having fewer than 25 employees may enroll in E-Verify through the state Department of Homeland Security).

the State of Alabama

(company name) has no employees in

_____ (company name) is enrolled in E-Verify and a copy of the electronically signed signature page of the company's Memorandum of Understanding is attached.

Date	Signature	Title
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SAMPLE

E-Verify



Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer: Mobile County Commission

Connie Hudson

Name (Please Type or Print)

Title

Electronically Signed

Signature

12/21/2011

Date

Department of Homeland Security – Verification Division

USCIS Verification Division

Name (Please Type or Print)

Title

Electronically Signed

Signature

12/21/2011

Date

Information Required for the E-Verify Program

Information relating to your Company:

Company Name **Mobile County Commission**

Company Facility Address: **205 Government Street**

8th Floor South Tower

Mobile, AL 36644

Company Alternate
Address

County or Parish: **MOBILE**

Employer Identification

Number: **636001844**

MOBILE COUNTY COMMISSION

BID FORM

Date: _____

BID #3-13

3-MONTH COPY AND COMPUTER PAPER BID FOR MOBILE COUNTY COMMISSION:

Company _____

Company Representative _____
(Print)

Company Representative _____
(Signature)

Address _____

Phone number () _____ **Fax number** () _____

Federal ID Number _____

Email Address _____

Company Web Address _____

**SPECIFICATIONS FOR
COPY AND COMPUTER PAPER FOR MOBILE COUNTY COMMISSION**

Copy Paper

Premium #4 grade, fine quality white paper with dual purpose, suitable for high speed copiers and laser/ink-jet printers, acid free. 500 sheet ream

Sizes: 8 ½ x 11, 8 ½ x 14, 11 x 17, and 11x17 with two (2) drilled holes
Basis weight: 20
Grain: L
Caliper: 4.1
Smoothness: 150
Brightness: 84
Opacity: 88

Multipurpose Color Paper

Suitable for high speed copiers and laser/ink-jet printers. Maximum 20% recycled.
Acid free. 500 sheet ream.

Colors: Pastel, Astro-brights and assorted color packs.
Sizes: 8 ½ x 11, and 8 ½ x 14
Basis weight: 20 and 65

Suitable for copier, inkjet/laser. Offset, acid free.
Exact Opaque Colors, Text, Vellum Finish, 3000 sheets/case
Colors: Ivory
Size: 8 ½ x 14
Weight: 70#

Inkjet Paper

Bright White

Specifically for ink-jet printers. 500 sheet ream. Un-coated.

Sizes: 8 ½ x 11
Basis weight: 24
Brightness: 99+

White

Specifically for ink-jet printers. 500 sheet ream. Un-coated.

Sizes: 8 ½ x 11
Basis weight: 24
Brightness: 93

Laser Paper

Specifically for laser printers. 500 sheet ream.

Sizes: 8 1/2 x 11
Basis weight: 24
Brightness: 92
Smoothness: Ultra Smooth finish - grain long

Card Stock

Vellum Bristol cover paper, white.

Sizes: 8 1/2 x 11
Basis weight: 67

Specialty Bond

25% Cotton fiber, Lite Cockle, white, boxed 500 sheets

Sizes: 8 1/2 x 11
Basis weight: 20 and 24

Certificate - Parchment Paper

60 lb - All colors

Cover Paper

(Binding Covers = Books, Publications, Specifications..)

Paper Weights:	24/60	65		
Paper Sizes:	8 1/2 x 11	8 1/2 x 14	11 x 17	
Paper Color:	All Colors			
Paper Types:	Smooth	Linen	Brights	Fibers

Computer Paper***1 Part******Plain***

Fine quality, white bond continuous-form paper for high performance. Strip off marginal perforations 1/2 inch from left and right.

Sizes: 9 1/2 x 5 1/2, 9 1/2 x 11, 14 7/8 x 11
Basis weight: 20

Green bar - ruled

Fine quality, non-recycled, no perf. 1 inch blank heading, 14 7/8 x 11 include six line numbers at left and eight line numbers at right. 1/2 inch tint bar - 1/2 inch blank alternating

Sizes: 14 7/8 x 11

Basis weight: 20

2 Part - Carbonless, Green bar

Fine quality, non-recycled, no perf. 1 inch blank heading include six line numbers at left and right. 1/2 inch tint bar - 1/2 inch blank alternating, each 1/2 inch bar has markings indicating each of the six lines.

Sizes: 9 1/2 x 11 and 14 7/8 x 11

3-Part - Carbonless, Greenbar

Fine quality, non-recycled, no perf, 1/2 inch tint bar.

Sizes: 14 7/8 x 8 1/2

Weight: Standard

3-part - Carbonless, Greenbar

Fine quality, no perf, 1/2 inch tint bar - 1/2 inch blank alternating, each 1/2 inch bar has markings indicating each of the six line numbers at the left and right.

Sizes: 14 7/8 x 11

Weight: Standard

This paper bid may be awarded in whole, or in part. Delivery requirements, 3 - 5 working days. Some items may be purchased in 500 sheet reams. Re-cycled paper must not exceed 20%. Bids requesting additional handling fees will not be considered.

THIS BID MAY BE EXTENDED FOR THREE MONTHS, BASED ON AGREEMENT WITH MOBILE COUNTY AND ALL VENDORS.

Revised 1/13

Bid No. 3-13

MOBILE COUNTY COMMISSION

TOPIC: THREE MONTH COPY AND COMPUTER PAPER BID FOR MOBILE COUNTY COMMISSION:

NOTE: PRICES MUST REMAIN FIRM THROUGH APRIL 30, 2013.

TYPE	BID PRICE	NUMBER OF SHEETS
COPY 8.5X11		
8.5X14		
11X17		
MULTIPURPOSE COLOR 8.5 X 11		
8.5 X 14		
BRIGHT WHITE 8.5X11		
WHITE 8.5 X 11		
LASER PAPER 8.5X11		
CARD STOCK 8.5 X 11		
CERTIFICATE 60 LB ALL COLORS		
BOND 20# 8.5X11		
BOND 24# 8.5X11		
COMPUTER 1 PT PLAIN		
GREEN BAR 14 7/8 X 11		
2PT 14 7/8X11		
3PT 14 7/8X11		